

JOHN WARD
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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber, East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday, 10 March 2015 at 2.30 pm** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

Tuesday, 3 March 2015

NOTES

- (1) *The Council meeting will be preceded by a number of events for members as follows:-*
- 11.30 Discussion on Opportunities for Chichester City*
 - 12.30 Lunch*
 - 13.00 Presentation by Hyde Martlet, followed by questions*
 - 13.45 Open Forum with the Cabinet and Senior Leadership Team*
- (2) *Members are asked to bring with them to the meeting their copy of the agenda and the accompanying papers for the meetings of the Cabinet held on 3 and 11 February and 3 March 2015.*

AGENDA

This agenda should be retained for future reference with the minutes of this meeting

- 1 **Minutes** (Pages 1 - 6)
To approve as a correct record the minutes of the meeting of the Council held on Tuesday 27 January 2015.
- 2 **Urgent Items**
Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 13(b)
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

4 **Chairman's announcements**

5 **Public Question Time**

Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

DECISIONS TO BE MADE BY THE COUNCIL

To consider the following recommendations of the Cabinet requiring the approval of the Council.

The reports giving rise to these recommendations are in the papers for the meeting of the Cabinet on 3 February and 3 March 2015. These are available in the committee papers section of the Council's website and in the Members Room.

- 6 **Budget Spending Plans 2015-16 (Cabinet minute 714)** (Pages 7 - 18)
(See report at Agenda Item 5 (pages 9 - 22) of the Cabinet papers of 3 February 2015)
Report by Head of Finance and Governance Services attached

Note: This item is required to be subject to a recorded vote

RECOMMENDED (This wording is a combination of the Cabinet's recommendations and those contained in the report by the Head of Finance and Governance)

- (1) That the revenue estimates for 2015-16 and the five year capital programme for the years 2015-2020, as submitted to the Cabinet meeting on 3 February 2015, be approved.
- (2) That the net budget requirement for 2015-16 in respect of the Council's own services be approved at £14,048,900.
- (3) That the Council Tax Requirement 2015-16 in respect of the Council's own services be approved at £7,111,496.
- (4) That a Council Tax of £140.81 (Band D equivalent) be approved. This represents a 0% increase or council tax freeze on the Band D charge.
- (5) That a new Investment Opportunities Reserve of £822,100 is created.
- (6) That the Council Tax Resolution as set out in Appendix A to the Report by the Head of Finance and Governance Services be passed

Note: Mr G McAra has given notice of his intention to move an amendment to the above recommendations to the following effect:-

- (1) '£14,190,800' be substituted for '£14,048,900' in (2) above.
- (2) 'That a Council Tax of £143.62 (Band D equivalent) be approved. This represents an increase of just 5p per week (£2.81 per year) on the Band D charge or 1.9956%.' be substituted for (4) above.
- (3) That £64,284 of the increase in council tax should be allocated to the Economic Development Department budget to be used to improve the visitor infrastructure of the District.

- 7 **Senior Staff Pay Policy Statement (Cabinet minute 715)** (Pages 19 - 33)
(See report at Agenda Item 6 (pages 23 - 26) of the Cabinet papers of 3 February 2015)
Senior Staff Pay Policy Statement and appendices 1, 2, 5 and 8 attached. Other appendices are unchanged from last year and may be found on the Council's website <http://www.chichester.gov.uk/article/24175/Transparency-of-Senior-salaries>.

RECOMMENDED

That the Senior Staff Pay Policy Statement be approved and published

- 8 **Community Infrastructure Levy Draft Charging Schedule - Post Consultation**
(See report at Agenda Item 6 (pages 13 - 94) of the Cabinet papers of 3 March 2015)
The Cabinet's meeting takes place after this agenda is sent out. Any change to the recommendations below will be reported orally.

DRAFT RECOMMENDATIONS

- (1) The Community Infrastructure Levy Draft Charging Schedule (CIL DCS) together with the draft Regulation 123 list (attached as appendix A) be approved for submission for examination.
- (2) The Regulation 19 (1) statement (attached as appendix B) including a summary of issues raised by consultees be approved for the inspector's consideration together with Chichester District Council's responses.
- (3) The suggested amendments to the draft Payment by Instalments Policy (contained within Chichester District Council's responses to representations in appendix 1 of appendix B) be approved.
- (4) The Head of Planning Services be authorised, following consultation with the Cabinet Member for Housing and Planning, to make typographical and other minor amendments.
- (5) The Chief Executive be authorised, following consultation with the Leader of the Council, to determine minor matters arising from the CIL DCS examination.

- 9 **Treasury Management Strategy 2015-16**
(See report at Agenda Item 7 (pages 95 - 129) of the Cabinet papers of 3 March 2015)
The Cabinet's meeting takes place after this agenda is sent out. Any change to the recommendations below will be reported orally.

DRAFT RECOMMENDATIONS

That the following be approved:

- (1) The Treasury Management Policy and Treasury Management Strategy Statement for 2015-16 as contained in appendix 1 of the report.

- (2) The Investment Strategy 2015-16 as detailed within the treasury management strategy statement (appendix 1).
- (3) The Prudential Indicators and Limits for 2015-16 to 2019-2020 as detailed in appendix 2 of the report.
- (4) The Minimum Revenue Provision (MRP) Statement contained within appendix 2, which sets out the Council's policy on MRP.

10

Electoral Review of Chichester District: Proposal on Council Size

(See report at Agenda Item 8 (pages 130 - 149) of the Cabinet papers of 3 March 2015)

The Cabinet's meeting takes place after this agenda is sent out. Any change to the recommendation below will be reported orally.

DRAFT RECOMMENDATION

That the proposal on council size (Appendix 2), for a reduction in the number of councillors to 35 or 36, to be implemented for the district council elections in 2019, be approved for submission to the Local Government Boundary Commission for England (LGBCE).

11

Questions to the Executive

(maximum of 40 minutes duration)

12

Notice of a new proposal

The following proposal has been submitted by Mr Simon Oakley in accordance with Standing Order 18:-

That the Council's Constitution, Part 4.5 Overview and Scrutiny Rules, paragraph 36, Urgent Decisions, be amended by adding the words in bold italics and deleting the words struck through as follows:

"Urgent Decisions

36. The call-in procedure set out above shall not apply where the decision being taken by the Cabinet or one of its members is considered by them to be urgent. A decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the council's interests or the public's interests. ***As soon as it is intended by Officers and/or Cabinet Members for a decision to be made urgent under this procedure, all Members of the Council are to be notified of this intention.*** The record of the decision shall state whether in the opinion of the decision-maker the decision is an urgent one, and therefore not subject to call-in. The consent of the chairman of the Council must be obtained both that the decision is reasonable in all the circumstances and to it being treated as a matter of urgency. (In the absence of the chairman, the vice-chairman's consent shall be required and in the absence of both, the ~~Chief Executive~~ ***Chairman of the Overview and Scrutiny Committee*** or his/her nominee's consent shall be required.) ***The Chairman's, or substitute's, decision shall be made 24 hours after the Cabinet (or one of its Members) decision is made.*** Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency."

13 **Urgent decision by Cabinet (Cabinet minute 726)**

In accordance with the relevant section of the Constitution (Part 4.5 Overview & Scrutiny Rules paragraph 36), the following decision was considered by the Cabinet to be urgent because any delay would be likely to seriously prejudice the council's and the public's interests, and should not, therefore, be subject to call-in. The Chairman of the Council's consent was obtained that the decision was reasonable in all the circumstances and that it should be treated as a matter of urgency, and his consent was confirmed after the meeting, as Cabinet approved different options from those originally recommended. The Constitution requires that decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

The decision relates to the land at Church Road, Chichester, commonly known as the former Portfield Football ground. The grounds for urgency were that both the submission of the planning application and the marketing of the site (allowing time for potential purchasers to consider it and submit offers) need to take place before the current planning permission expires. In each case there would be opportunities for further debate in that the Planning Committee would determine the planning application and the Cabinet would consider offers for the land before agreeing to its disposal.

The Cabinet **RESOLVED:**

That options (a) (Resubmit the Extension of Time application to the Planning Committee) and (c) (Market the site now with the benefit of the remaining life of the outline permission) with (e) (Pursue an off the market disposal), as detailed in paragraph 6.1 of the report, be proceeded with.

14 **Consideration of any late items as follows:**

- (a) Items added to the agenda papers and made available for public inspection.
- (b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

15 **Exclusion of the press and public**

There are no restricted items for consideration at this meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

MEMBERS

Mr M J Bell	Mr G H Hicks
Mr N R D Thomas	Mr P Jarvis
Mrs C M M Apel	Mrs G Keegan
Mr G A F Barrett	Mrs E P Lintill
Mr P Budge	Mr S Lloyd-Williams
Mrs H P Caird	Mr R M J Marshall
Mr S L Carr	Mr G V McAra
Mr A D Chaplin	Mr J A P Montyn
Mr J L Cherry	Mr D J Myers
Mr P Clementson	Mr S J Oakley
Mr J C P Connor	Mr R T V O'Brien
Mr Q J R Cox	Mr H C Potter
Mr M A Cullen	Mrs L C Purnell
Mrs P M Dignum	Mr J J L T Ransley
Mr A P Dignum	Mr J Ridd
Mrs J E Duncton	Mr F Robertson
Mr T M E Dunn	Anne Scicluna
Mr J E Elliott	Mr A M Shaxson
Mr B Finch	Mr A R H Smith
Mr A F French	Mrs J A E Tassell
Mrs N Graves	Mrs B A Tinson
Mrs E Hamilton	Mrs P M Tull
Mrs P A Hardwick	Mr B J Weekes
Mr R J Hayes	Mr M Woolley